

# IMPORTANT UPDATE: Revalidation action needed to avoid Provider Agreement termination

The Ohio Department of Medicaid (ODM) resumed provider revalidation notices in June 2023 as part of the federally required unwinding process from the COVID-19 Public Health Emergency. ODM issues a series of notices with the first one delivered 120 days before your Medicaid agreement end date. Subsequent reminders are issued at 90 days, 60 days, and a final notice at 30 days ahead. If you receive a revalidation notice, it is imperative that you take action to complete your revalidation on time. All providers are subject to either three- or five-year time-limited provider agreements.



## How do you know if you are due for revalidation?

### 1. Check your mail and email.

ODM mails and emails reminder notices to providers who are due for revalidation before the end of their Medicaid agreement. The email will be sent from [OHPNM@maximus.com](mailto:OHPNM@maximus.com) to advise you of a revalidation notice in the PNM Correspondence folder. Please check your spam folder for this email.

### 2. View the Correspondence folder in the PNM module.

ODM posts revalidation notices in the Correspondence folder in the PNM module. Please be sure to select the type of correspondence from the drop down (in this case <Enrollment Notices>), and search for the “Revalidation Notices.” Review the [Accessing Communications within PNM Quick Reference Guide](#) for step-by-step instructions.

NOTE: If you think you are due for revalidation but have not received notices, please login to the PNM module and **verify that the primary contact information is accurate** in accordance with your Ohio Medicaid Provider Agreement. All mailers and email notices are directed to the primary contact individual or address identified in the system.



## If you are due for revalidation, what action do you need to take?

A “**Begin Revalidation**” option appears in the PNM Enrollment Action Selections 120 days prior to the Medicaid Agreement end date. You can find this under the “Manage Application,” “Enrollment Actions” option within the provider file. Review the Revalidation/Reenrollment Quick Reference Guide for step-by-step instructions.



## What should you do if you did not complete your revalidation and your Ohio Medicaid Agreement has been terminated?

In most cases, you will still be able to see the “**Begin Revalidation**” button by following the same instructions described above. After completing those steps, ODM will review and determine the effective date.

If you are a provider type that does not have the “Begin Revalidation” option, please select the “**Begin Reapplication**” option, complete your application by updating any relevant information, and submit for review and re-enrollment.



## For more information

For technical support or assistance, contact Ohio Medicaid’s Integrated Helpdesk (IHD) at 800-686-1516 and follow the prompts for Provider Enrollment (option three, option three) or email [IHD@medicaid.ohio.gov](mailto:IHD@medicaid.ohio.gov). Representatives are available Monday-Friday, 8 a.m.-4:30 p.m. Eastern time.

To learn more about the PNM module and Centralized Credentialing, visit the [PNM and Centralized Credentialing page](#) on the [Next Generation website](#).