

# Quick Reference Guide: Indicating EVV Training Completion

## Steps:

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Jump To: Required Documents

Professional Liability Insurance\* → Education\* → Malpractice Claims History\* → Work History\* → W9 Form\* → **Required Documents** → Agreements\*

Generate PDF

Save Cancel Previous Next

Required Documents  
This is a required section.

If you have additional documentation to provide that were not available for upload on other pages, upload those here. You may upload multiple documents and you will be able to view and delete documents after uploading.

You may also mail in additional documentation, which may result in a delay to process your application.  
Mailing Address:  
Ohio Department of Medicaid  
Provider Enrollment Unit  
PO Box 1461  
Columbus, OH 43216-1461

EVV Training

EVV Training Completed Yes  No

EVV Training Completed Date

For certain Provider types and specialties, a requirement to complete information detailing the completion of Electronic Visit Verification (EVV) Training will display on the 'Required Documents' page/section in PNM

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### EVV Training

\* Your application cannot be completed until this section is satisfied with a Yes response.

EVV Training Completed Yes  No

EVV Training Completed Date

Select the 'Yes' or 'No' radio button to indicate whether EVV Training has been completed.

**Note:** If 'No' is selected and EVV Training has not yet been completed, access the EVV Provider Training Guide ([insert hyperlink](#)) to fulfill this requirement.

PNM will not allow the application/file to proceed if 'No' is selected and will display the message: "Your application cannot be completed until this section is satisfied with a Yes response"

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### EVV Training

EVV Training Completed Yes  No

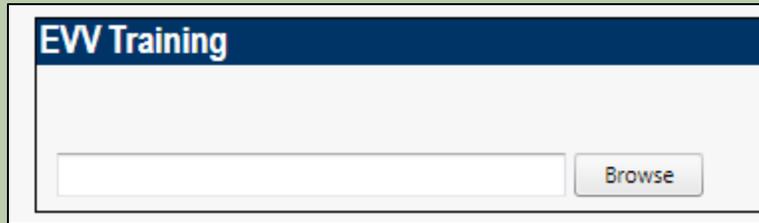
EVV Training Completed Date

When 'Yes' is selected, enter the date of completion for the EVV Training

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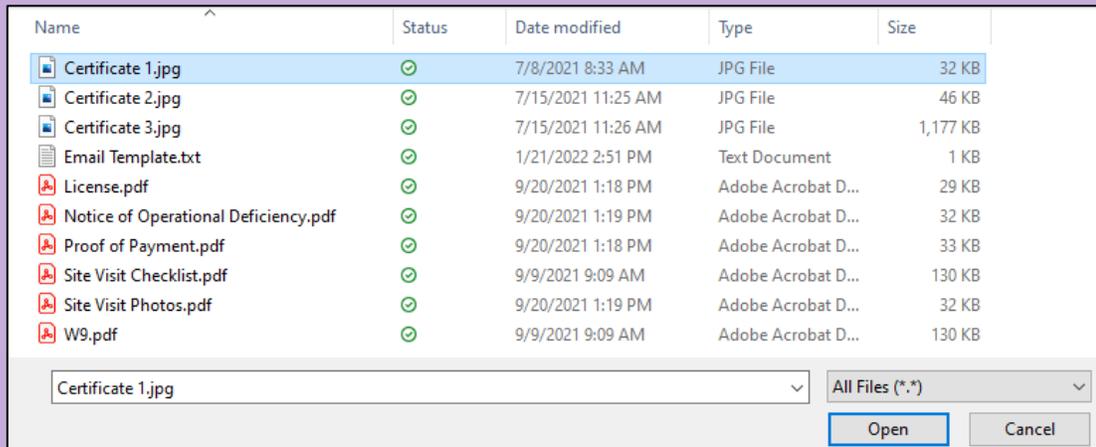
## Steps:

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Scroll down on the 'Required Documents' page/section and locate the blue box labeled 'EVV Training' to upload documentation showing completion of EVV Training

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| Name                                 | Status | Date modified      | Type               | Size     |
|--------------------------------------|--------|--------------------|--------------------|----------|
| Certificate 1.jpg                    | ✔      | 7/8/2021 8:33 AM   | JPG File           | 32 KB    |
| Certificate 2.jpg                    | ✔      | 7/15/2021 11:25 AM | JPG File           | 46 KB    |
| Certificate 3.jpg                    | ✔      | 7/15/2021 11:26 AM | JPG File           | 1,177 KB |
| Email Template.txt                   | ✔      | 1/21/2022 2:51 PM  | Text Document      | 1 KB     |
| License.pdf                          | ✔      | 9/20/2021 1:18 PM  | Adobe Acrobat D... | 29 KB    |
| Notice of Operational Deficiency.pdf | ✔      | 9/20/2021 1:19 PM  | Adobe Acrobat D... | 32 KB    |
| Proof of Payment.pdf                 | ✔      | 9/20/2021 1:18 PM  | Adobe Acrobat D... | 33 KB    |
| Site Visit Checklist.pdf             | ✔      | 9/9/2021 9:09 AM   | Adobe Acrobat D... | 130 KB   |
| Site Visit Photos.pdf                | ✔      | 9/20/2021 1:19 PM  | Adobe Acrobat D... | 32 KB    |
| W9.pdf                               | ✔      | 9/9/2021 9:09 AM   | Adobe Acrobat D... | 130 KB   |

Click 'Browse' to open the available files on your computer. Once you locate the proper file, select it, and click 'Open' to upload the document to PNM

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Once the document has been uploaded, click 'Next' at the top of the page to save and proceed to the next page/section