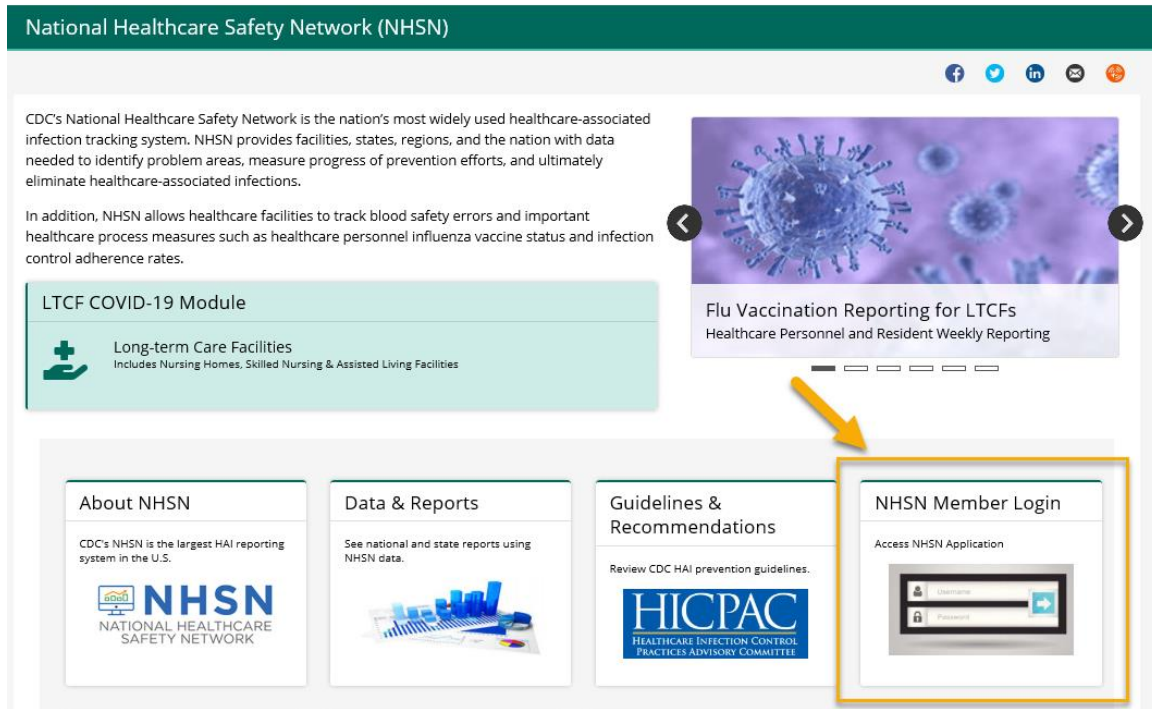


1. Access the NHSN application by going to the NHSN website at www.cdc.gov/nhsn and click on the NHSN Member Login-Access NHSN Application.



2. Use your CDC issued SAMS Grid Card to login in to the NHSN application

External Partners

SAMS Grid Card

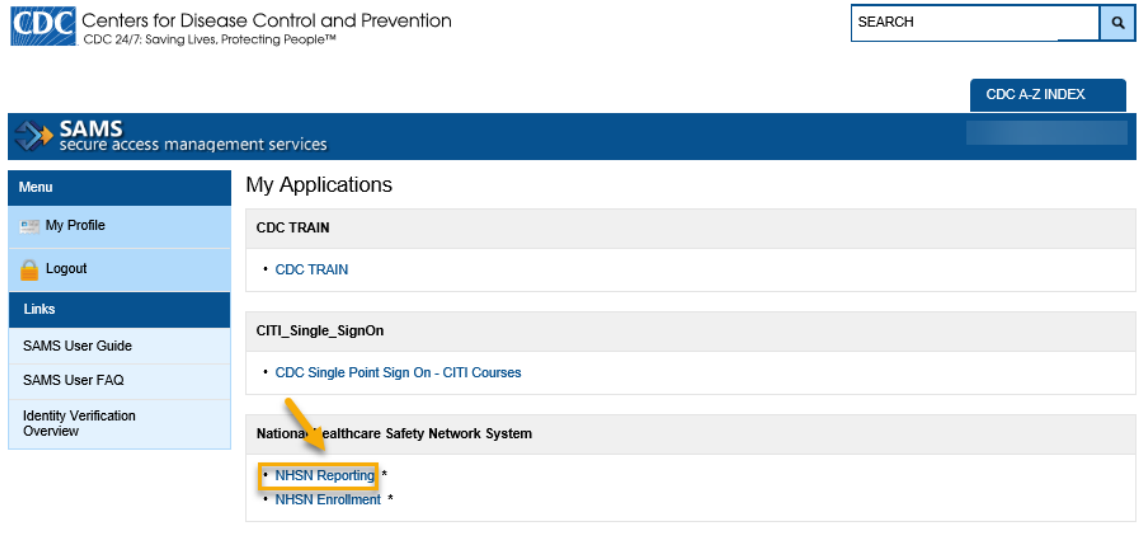


Click the Login button to sign on with a SAMS Grid Card

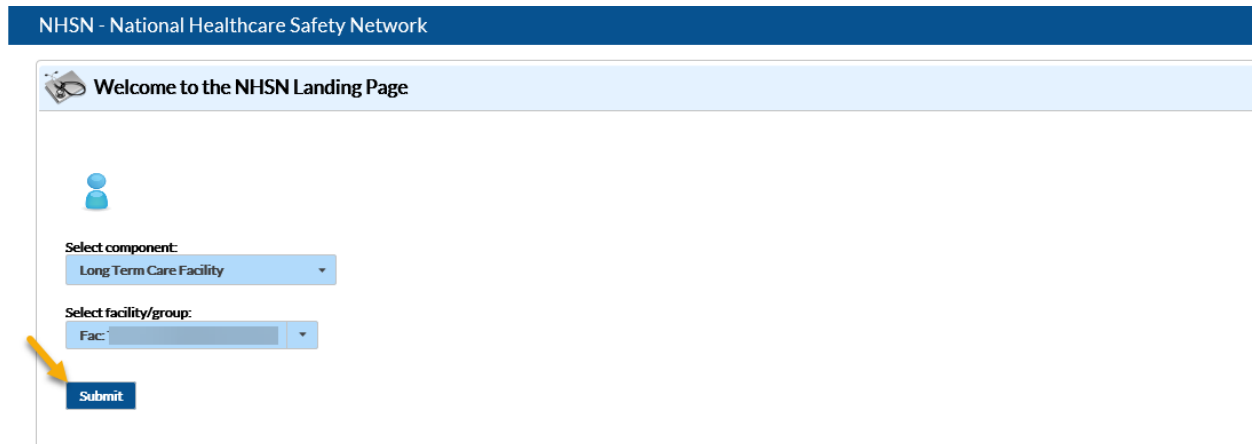
Login

For External Partners who have been issued a SAMS Grid Card.

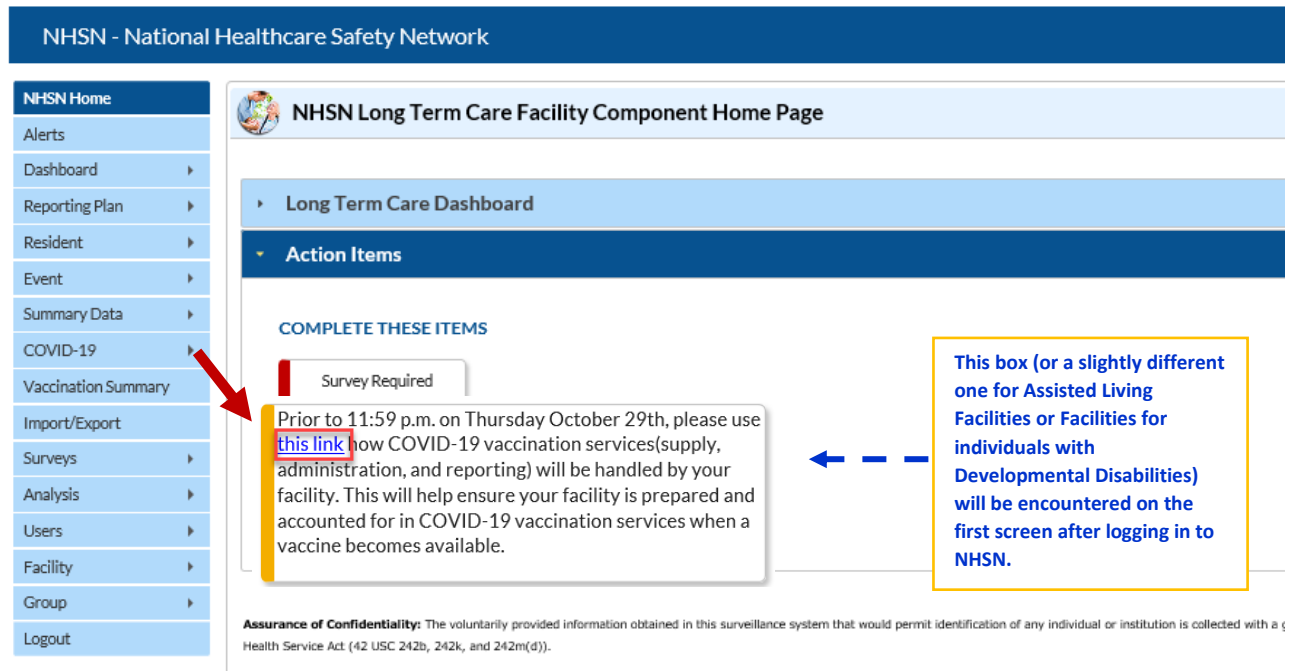
3. Once you log in NHSN using the SAMS grid card, select “NHSN Reporting”.



4. On the NHSN Landing Page, select your facility and “Long-Term Care Facility” as the component. Click “Submit”.



5. The link to the form will be found on the Long-Term Care Facility Component Home Page under “Action Items”. NOTE: YOU MUST CLICK ON THE LINK, NOT HOVER OVER IT.



NHSN - National Healthcare Safety Network

NHSN Long Term Care Facility Component Home Page

Long Term Care Dashboard

Action Items

COMPLETE THESE ITEMS

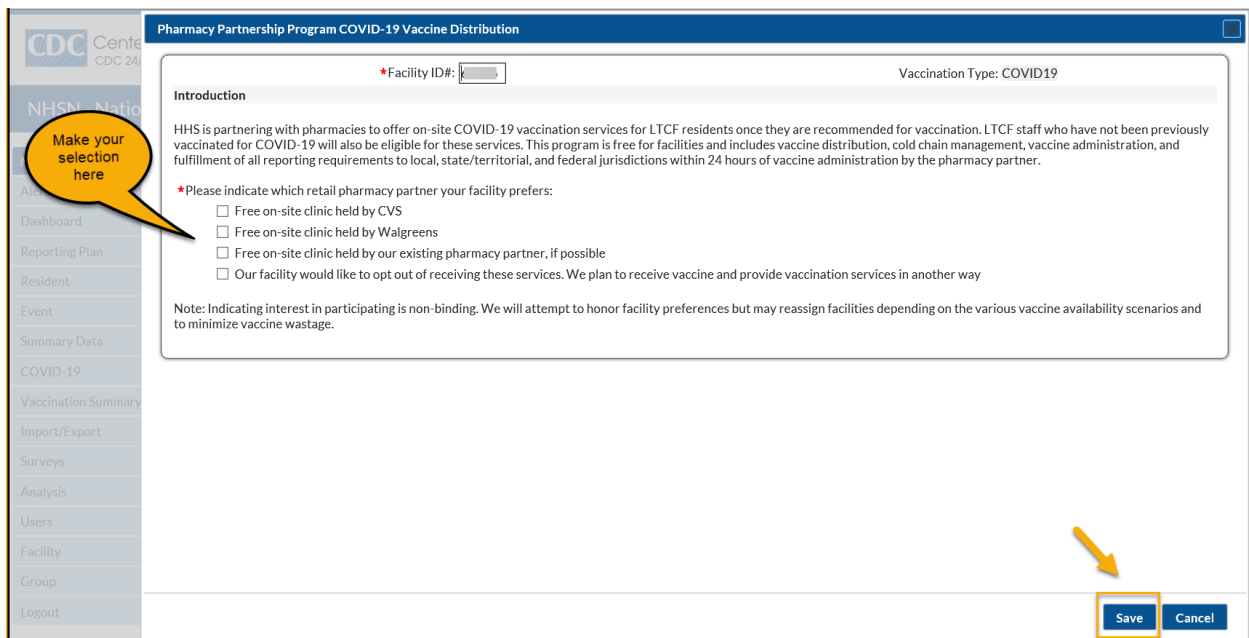
Survey Required

Prior to 11:59 p.m. on Thursday October 29th, please use [this link](#) how COVID-19 vaccination services (supply, administration, and reporting) will be handled by your facility. This will help ensure your facility is prepared and accounted for in COVID-19 vaccination services when a vaccine becomes available.

Assurance of Confidentiality: The voluntarily provided information obtained in this surveillance system that would permit identification of any individual or institution is collected with a Health Service Act (42 USC 242b, 242k, and 242m(d)).

This box (or a slightly different one for Assisted Living Facilities or Facilities for individuals with Developmental Disabilities) will be encountered on the first screen after logging in to NHSN.

6. Once you click the link, you will be directed to the Pharmacy Partnership Program COVID-19 Vaccine Distribution form. After you have completed all of the required fields, based on your selections, click “SAVE”.



Pharmacy Partnership Program COVID-19 Vaccine Distribution

Facility ID#:

Vaccination Type: COVID19

Introduction

HHS is partnering with pharmacies to offer on-site COVID-19 vaccination services for LTCF residents once they are recommended for vaccination. LTCF staff who have not been previously vaccinated for COVID-19 will also be eligible for these services. This program is free for facilities and includes vaccine distribution, cold chain management, vaccine administration, and fulfillment of all reporting requirements to local, state/territorial, and federal jurisdictions within 24 hours of vaccine administration by the pharmacy partner.

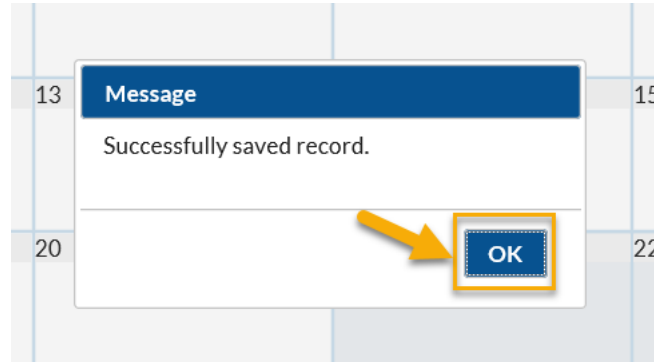
Please indicate which retail pharmacy partner your facility prefers:

- ☐ Free on-site clinic held by CVS
- ☐ Free on-site clinic held by Walgreens
- ☐ Free on-site clinic held by our existing pharmacy partner, if possible
- ☐ Our facility would like to opt out of receiving these services. We plan to receive vaccine and provide vaccination services in another way

Note: Indicating interest in participating is non-binding. We will attempt to honor facility preferences but may reassign facilities depending on the various vaccine availability scenarios and to minimize vaccine wastage.

Save **Cancel**

7. Once you click “SAVE”, you will receive a message confirming your Pharmacy selection. Then click “OK”.

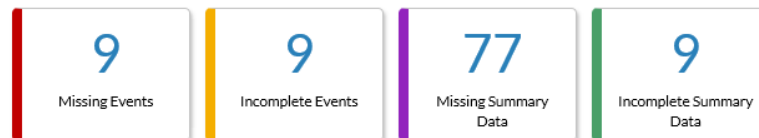


8. If, for some reason you do not see the link above, you may access the Pharmacy Partnership Program form through another route. Choose the COVID-19 option from the blue navigation bar on the left. **NOTE: THIS IS ALSO HOW YOU WILL ACCESS THE FORM TO MAKE ANY CHANGES TO PREVIOUSLY ENTERED PHARMACY PARTNERSHIP PROGRAM FORM.**



COMPLETE THESE ITEMS

ALERTS

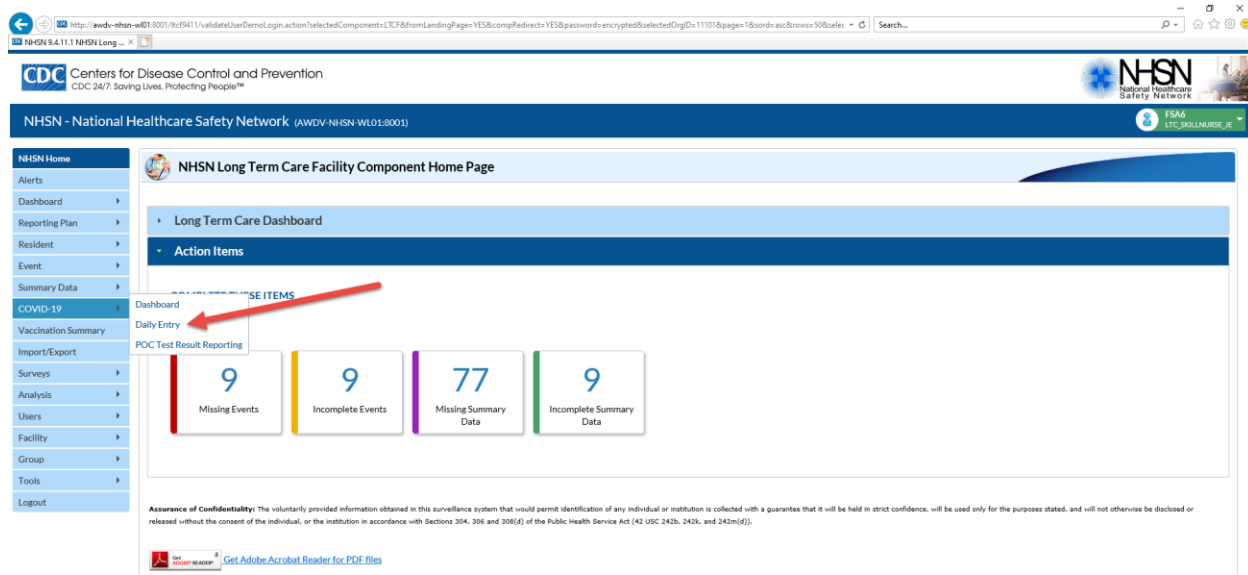


Assurance of Confidentiality: The voluntarily provided information obtained in this surveillance system that would permit identification of any individual or institution is collected with a guarantee with Sections 304, 306 and 308(d) of the Public Health Service Act (42 USC 242b, 242k, and 242m(d)).



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9. Then Choose the Data Entry option from the available selections. This is the same pathway you take to enter daily COVID-19 data.



NHSN Long Term Care Facility Component Home Page

Long Term Care Dashboard

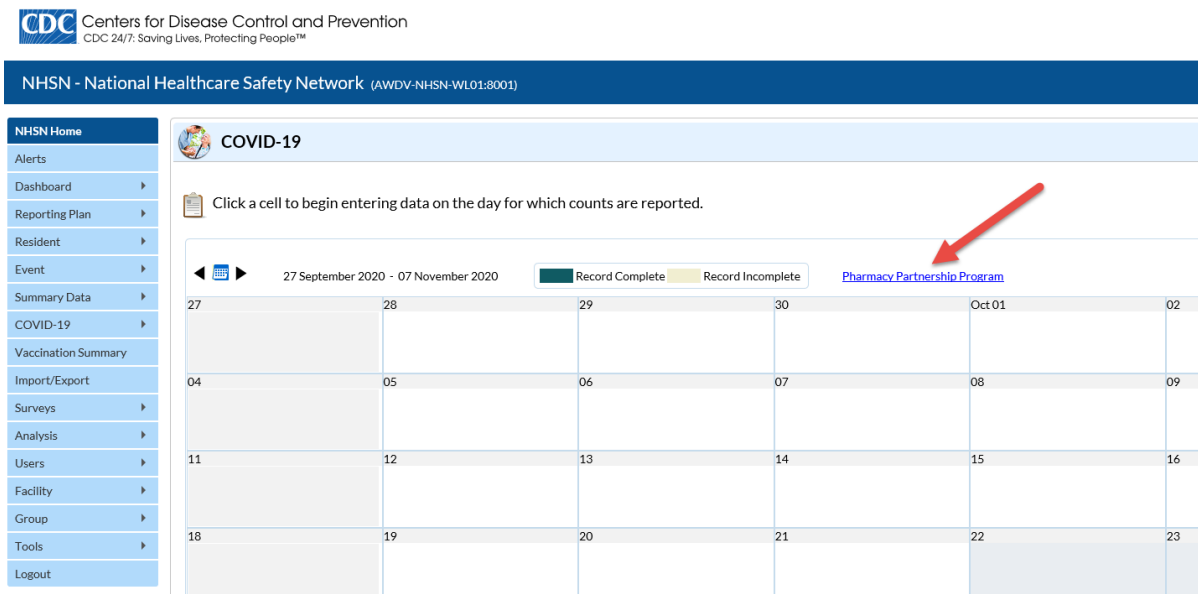
Action Items

- 9 Missing Events
- 9 Incomplete Events
- 77 Missing Summary Data
- 9 Incomplete Summary Data

Assurance of Confidentiality: The voluntarily provided information obtained in this surveillance system that would permit identification of any individual or institution is collected with a guarantee that it will be held in strict confidence, will be used only for the purposes stated, and will not otherwise be disclosed or released without the consent of the individual, or the institution in accordance with Sections 304, 306 and 309(d) of the Public Health Service Act (42 USC 242b, 242c, and 242m(d)).

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10. This will take you to the calendar view. From there you may access the Pharmacy Partnership Program Form. NOTE: Again, this is also how you would make any changes to the answers you previously submitted to the Pharmacy Partnership Program form.



COVID-19

Click a cell to begin entering data on the day for which counts are reported.

27 September 2020 - 07 November 2020

Record Complete Record Incomplete

[Pharmacy Partnership Program](#)

27	28	29	30	Oct 01	02
04	05	06	07	08	09
11	12	13	14	15	16
18	19	20	21	22	23