**[Name of Facility]**

**PERFORMANCE IMPROVEMENT GOALS AND OBJECTIVES: Activities Department**

**MONITORING AND REPORTING WORKSHEET**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | **First Quarter** | | | **Second Quarter** | | | **Third Quarter** | | | **Fourth Quarter** | | |
| **Performance Measures** | **Numerator** | **Denominator** | **Goal** | **JAN** | **FEB** | **MAR** | **APR** | **MAY** | **JUN** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** |
|  |  |  |  | **Average: %** | | | **Average: %** | | | **Average: %** | | | **Average: %** | | |
| **Scheduled Activities** | Total Number of activities provided | Total Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Physical Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Cognitive Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Expressive Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Inner Strength**  **Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Health**  **Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Spiritual**  **Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Socialization**  **Activities** | Number of activities provided | Number of activities scheduled | **%** |  |  |  |  |  |  |  |  |  |  |  |  |

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**Description:** This measure evaluates whether activities scheduled are actually being completed as listed on the activity calendar.

**How We are Working to Improve:**

**Follow up:** The Activity Director will continue to monitor scheduled activities on a monthly basis. Follow up to include implementation of performance improvement actions will be conducted on an as needed basis.

**Detail of Performance Measure**